

# Draft Minutes

## Church Council Meeting Minutes

The regular monthly meeting of the Zion Church Council was held on Monday, Nov. 11th, at 6:30 P.M. in Zion's Conference room the President being in the chair and the Secretary being present. The following people were present for all or part of the meeting: Mr. Doug Davis, Mr. Bruce McIntosh, Dr. Sheri Huckleberry, Mrs. Linda Kinna-Engel, Mr. Jeff Derr, Mr. Bob Rockwell, Mr. Bob Hetrick, Mr. Clinton Appleby, Mrs. Carolyn Milauskas, Mrs. Deb Reichelt (Treasurer), Pastor Matt Day, and Pastor Diane Day, Ms. Donna Huffer. Mr. Darin Gordon was excused. A quorum was met with 12 of 13 members present at the meeting. The minutes of the last meeting were read and approved as corrected.

Agenda items were distributed to council members electronically prior to the meeting. The President noted a change to the agenda, adding Welcome and Engagements request for approval of Nursery Makeover. This change was added to the open Forum. A discussion of the council's participation in the Advent meals and a discussion of Judy Turley's comments during the Special Congregational Meeting were also added to the Open Forum. A motion was made to adopt the amended agenda. There being no discussion, the chair called for the vote. The motion was adopted.

### **VOTED:**

**2024-11-1** To adopt the agenda and to permit the President to call for consideration of agenda items in the order the President deems most appropriate. (moved and seconded)

### **Devotions: Pastor Diane**

A motion was made and seconded to accept the minutes as presented. A voice vote was taken, the vote was unanimous.

### **VOTED:**

**2024-11-2** to accept the minutes as presented.

The reports of the Treasurer, Executive Committee, Finance Committee, Property Committee, Nominating Committee and Co-Pastors were received and placed on file. There were no requests for items to be removed. The President called for a motion to accept the consent agenda. The items on the consent agenda were adopted.

**VOTED:**

**2024-11-3** To adopt the consent agenda.

Under unfinished business the chair of the Property Committee Mr. Larry Schaffert, presented the committee's recommendation for the emergency replacement of Zion's fire alarm system. The company recommended is Somerset Fire Alarm and Security. A motion was made by Mr. Jeff Derr and seconded by Mr. Bob Rockwell to accept the committee's recommendation. The motion passed unanimously.

**VOTED:**

**2024-11-4** To approve the selection of Somerset Fire Alarm and Security to replace Zion's current fire alarm system.

Mr. Schaffert also informed the Council of problems with the Boiler that affect heat in the sanctuary. He indicated that it is not cost effective to continue making repairs to the system. He advised the council that a replacement of this heating system should be seriously considered.

The last item under unfinished business was a motion to accept the Finance Committee's recommendation that the 2025 annual budget proposal be submitted to the congregation for adoption. A motion was made by Mr. Bob Rockwell and seconded by Mr. Jeff Derr. The motion passed unanimously.

**VOTED:**

**2024-11-5** To accept the Finance Committee's recommendation that the 2025 annual budget proposal be submitted to the congregation for adoption.

Under new business the council reviewed a request submitted by the Executive committee to close the church office on Friday's. The office Manager will be available by phone while working at home. The motion was amended by Mr. Jeff Derr to state that the office manager will be available by appointment only. The amendment was seconded and approved by the Council. The amended motion was passed unanimously.

**VOTED:**

**2024-11-6** To close the church office on Friday's. The Office Manager will be available by appointment only while working at home.

The next item of new business was the approval of the letter templates for redistribution of designated funds submitted by the Finance Committee. After a short discussion as to how these letters would be used the Council approved the templates and directed that the Finance and Accounting Manual (SOP #8) be updated to reflect the change.

**VOTED:**

**2024-11-7** to approve the letter templates for redistribution of designated funds

The Council then reviewed the updated recommendations from the Nomination Committee for new Council members for the 2025 council. It was determined that there were insufficient numbers of names of willing candidates on the list. Council members were asked to augment the committee's recommendations with additional names. Additional names were suggested, and the Committee was directed to continue interviewing candidates.

Pastor Diane submitted a request to allow the Middletown Lions to use the Fellowship Hall for their Community Breakfasts. The request was approved with the stipulation that the Middletown Lions offer a donation.

**VOTED:**

**2024-11-8** to allow the Middletown Lions to use Zion's Fellowship Hall for Community Breakfasts.

During the Open Forum there were discussions regarding: the Welcome and Engagement Ministry's plan to do a nursery makeover. No objections were voiced.; Zion's membership roster located in the Administration office for Council members review.; dates for the Annual Meeting (2/2/25, snow date 2/9/25); dates for Town Hall meetings (1/25/25 6:00 P.M. and 1/26/25 10:00 A.M.); the Council agreed to provide the Advent meal on 12/11/24 and; a subcommittee was appointed to determine an appropriate response to Mrs. Judy Turley's comments during the Special Congregational Meeting on Sunday, November 10<sup>th</sup>.

The Council President selected Council members to present the *Take 5* items at the next worship services on Sat. Nov.16th and the Sunday services Nov.17th.

The Nov. 2024 meeting of the Church Council adjourned at 8:48 P.M. on Nov. 11th, 2024, following announcements and prayer.

Bruce McIntosh, Secretary