

# Minutes

## Church Council Meeting Minutes

The regular monthly meeting of the Zion Church Council was held on Monday, June 10th, at 6:30 P.M. in Zion's Conference room the President being in the chair and the Secretary being present. The following people were present for all or part of the meeting: Mr. Doug Davis, Mr. Bruce McIntosh (Secretary), Dr. Sheri Huckleberry, Mrs. Linda Kinna-Engel, Mr. Jeff Derr, Mr. Bob Rockwell, Ms. Donna Huffer, Mr. Bob Hetrick, Mr. Clinton Appleby, Mrs. Cindy Unangst, Mrs. Carolyn Milauskas, Mrs. Deb Reichelt (Treasurer), Pastor Matt Day, and Pastor Diane Day. Mr. Darin Gordon was absent. A quorum was met with 13 of 14 members present at the meeting. The minutes of the last meeting were read and approved as corrected.

Agenda items were distributed to council members electronically prior to the meeting. A motion was made to adopt the agenda. There being no discussion, the chair called for the vote. The motion was adopted.

### **VOTED:**

**2024-6 -1** To adopt the agenda and to permit the President to call for consideration of agenda items in the order the President deems most appropriate. (moved and seconded)

### **Devotions: Pastor Diane**

**2024-6 -2** A motion was made and seconded to accept the minutes as presented. A voice vote was taken, the vote was unanimous.

The reports of the Treasurer, Executive Committee, Finance Committee, Personnel Committee, Property Committee, Mutual Ministry Committee, Administrator (Volunteer), Co-Pastors, Christian Formation Ministry Team, Middletown Valley Food Bank Advisory Board and Adult Education Task Force, Vacation Bible School (VBS) special committees were received and placed on file. There were no requests for items to be removed. Mrs. Deb Reichelt (Treasurer) noted a typing error in her Treasurer's report. i.e. The May year-to-date total church *surplus* of \$41,247.53 shown in the **OVERVIEW** paragraph should read 71,247.53. The President called for a motion to accept the consent agenda. The items on the consent agenda were adopted.

### **VOTED:**

**2024-6-3** To adopt the consent agenda. (moved, seconded)

The Secretary reported that all nominees for the special committee assigned to update the constitution and bylaws were contacted and agreed to serve. Pastor Matt agreed to facilitate the first meeting at which time a chair would be elected.

The Treasurer, Mr. Bob Rockwell and Mr. Bob Hetrick reported that they interviewed several insurance companies and are waiting for interviews with 3 more. Pastor Matt offered to provide a sample spreadsheet to help the council evaluate the insurance proposals. The deadline is July. A decision must be made no later than the next Council meeting.

The next item of unfinished business is the decision regarding the Congregation's next Audit/financial review. Mr. Hetrick reported that the CPA firm that he contacted is dragging its feet and he is still working the issue.

The first item of New Business was the approval of SOP #8, The Financial and Accounting Manual. After a brief discussion and several editorial corrections by members of the Council the adoption of the SOP was accepted with unanimous approval.

**VOTED:**

**2024-6-4** to adopt SOP #8 The Financial and Accounting Manual.

Council members were provided copies of the draft SOP#14 *Key and Lock Control SOP* to review prior to the July Council meeting.

During the Open Forum there were discussions regarding the upcoming Town Hall Meetings, members of the nominating Committee, Heritage Day and the need for volunteers, the need to get the word out about apple butter, Mrs. Unangst briefed the council members on the new Middletown library.

The Council President selected Council members to present the *Take 5* items at the next worship services on Sat. June 14<sup>th</sup> and the Sunday services June 15<sup>th</sup>.

The June 2024 meeting of the Church Council adjourned at 8:18 p.m. on June 10<sup>th</sup>, 2024, following announcements and prayer.

Bruce McIntosh, Secretary