

Minutes

Church Council Meeting Minutes

The regular monthly meeting of the Zion Church Council was held on Monday, July 22nd, at 6:30 P.M. in Zion's Conference room the President being in the chair and the Secretary being present. The following people were present for all or part of the meeting: Mr. Doug Davis, Mr. Bruce McIntosh (Secretary), Dr. Sheri Huckleberry, Mr. Darin Gordon, Mrs. Linda Kinna-Engel, Mr. Jeff Derr, Mr. Bob Rockwell, Mr. Bob Hetrick, Mr. Clinton Appleby, Mrs. Cindy Unangst, Mrs. Carolyn Milauskas, Mrs. Deb Reichelt (Treasurer), Pastor Matt Day, and Pastor Diane Day. Ms. Donna Huffer was absent. A quorum was met with 13 of 14 members present at the meeting. The minutes of the last meeting were read and approved as corrected.

Agenda items were distributed to council members electronically prior to the meeting. The Pastors requested the addition of two items under new business i.e. Staffing changes and approval for the FB to contract ... A motion was made to adopt the amended agenda. There being no discussion, the chair called for the vote. The motion was adopted.

VOTED:

2024-7-1 To adopt the agenda and to permit the President to call for consideration of agenda items in the order the President deems most appropriate. (moved and seconded)

Devotions: Pastor Diane

2024-7-2 A motion was made and seconded to accept the minutes as presented. A voice vote was taken, the vote was unanimous.

The reports of the Treasurer, Executive Committee, Property Committee, Mutual Ministry Committee, Administrator (Volunteer), Co-Pastors were received and placed on file. There were no requests for items to be removed. The President called for a motion to accept the consent agenda. The items on the consent agenda were adopted.

VOTED:

2024-7-3 To adopt the consent agenda. (moved, seconded)

Mr. Bob Hetrick reported that the Finance Committee was unable to make a recommendation regarding the selection of an insurance company for Zion's 2024/25 insurance program. The committee noted some differences in values and deductibles. Mr. Hetrick checked the status of both companies online and found them to be in good

standing. The Council made a decision to keep the current policies (Church Mutual) given that the price difference between Church Mutual and NCG Brotherhood Mutual was not significant and our claim experience with Church Mutual has been good.

VOTED:

2024-7-4 to keep Church Mutual as Zion's insurance provider for 2024/25

The next item of unfinished business is the decision regarding the Congregation's next Audit/financial review. Mr. Hetrick reported that the CPA firm Hildebrand, Limparis & Associates, CPAs PC will conduct an entrance conference on July 31st, 2024, to begin, pending Zion's financial review the approval by the Church Council. The vote was unanimous.

VOTED:

2024-7-5 to select the CPA firm of Hildebrand, Limparis & Associates, CPAs PC to conduct Zion's 2024/25 financial review.

The next item of unfinished business was the approval of SOP #14, The Key and Lock Control SOP. After a brief discussion and several editorial corrections by members of the Council the adoption of the SOP was accepted with unanimous approval.

VOTED:

2024-7-6 to adopt SOP #14, The Key and Lock Control SOP.

Under new business the Executive Committee announced their selection of Rossella Wilson as the new chair of the Nomination committee. The members of the council unanimously approved the selection.

VOTED:

2024-7-7 to approve the selection of Rosella Willson as the chair for the Nomination Committee for 2024

Pastor Matt announced the selection of Glofiber to replace Comcast for phone and internet service. The Treasurer was selected as the representative to approve and sign documents related to the new contract. Motion passed unanimously.

VOTED:

2024-7-8 to allow the Treasurer to approve and sign documents related to the new contract Glofiber contract.

Pastor Matt announced that Bobby Staple is requesting a leave of absence for 1 year to allow his wife to accept a 1-year contract with the Norfolk Symphony. He indicated that he is working with the Personnel Committee to identify the best course of

action for hiring people to continue the music programs during his absence. Motion passed unanimously.

VOTED:

2024-7-9 to approve a 1 year of absence without pay from Sept 1st, 2024 to June 1st, 2025 for Bobby Stable. If his services are needed during the leave period he will be compensated for his services. 3 months prior to his return he will provide us with a decision regarding his continued service to Zion.

Pastor Matt made a motion for Council allowing the Food Bank to enter into a contract with Conestoga Builders for the Pre-Con Initial Fee Schedule and not to exceed \$50,000. A suggestion was made that the Food Bank advisory board appoint the President of MVFB as the FB representative authorized to sign and approve all contracts related to the FB building project. Motion passed unanimously.

VOTED:

2024-7-10 to allow the Food Bank to enter into a contract with Conestoga Builders for the Pre-Con Initial Fee Schedule and not to exceed \$50,000.

During the Open Forum there were discussions regarding MVPHP charity baskets. Pastor Diane suggested the council members donate \$25.00 each for the MVPHP basket raffle rather than making a basket. All members agreed. Suspense date for submission of donations is September 1st.

The Council President selected Council members to present the *Take 4* items at the next worship services on Sat. July 27th and the Sunday services July 28th.

The July 2024 meeting of the Church Council adjourned at 7:41 p.m. on July 22nd, 2024, following announcements and prayer.

Bruce McIntosh, Secretary